



TOTAL POLICING



The Brief

The Brief is a weekly update sent to senior leaders in the Met. If you have an item for a future edition please see "[submitting an item](#)"

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Main news

Practical advice to threat level increases and Met response

Assistant Commissioner for Territorial Policing Helen King explains our [response as an organisation and some of the practical things](#) we can all do to reduce the risk of attack. *Please share with all officers and staff.*

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All laptop users - immediate action needed

Hewlett Packard has identified that [some laptops supplied to the Met](#) between September 2010 and June 2012 have a faulty AC power cable that needs replacing. If you are a laptop user or use cables for power adapters provided with accessories such as docking stations, please carry out the following:

- Via the [power cable check](#), see if the words/pictures describe the markings on your laptop or docking station power cable.
 - Stop using cables marked LS-15 and contact the Service Desk on [REDACTED]
- Please share with all laptop users for their immediately action.*

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Business Support Services: Update from MOPAC

In December we advised staff of the [recommendation from Management Board](#) following their consideration of the [Outline Business Case for Business Support Services](#). MOPAC have now agreed Management Board's recommendation to undertake due diligence with Shared Services Connected Limited (SSCL) and simultaneously to prepare for market testing via the Official Journal of the European Union (OJEU). Project work has begun to take this forward for consideration by Management Board and MOPAC in March/April. *Please share with relevant officers and staff.*

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Leadership changes in Met HQ

The Deputy Commissioner announced a [number of changes to the leadership of key services in Met HQ](#). The changes will introduce interim HQ structures from 2 February. The review is

currently gathering information and data and aims to have outline proposals to put to Management Board in early summer.

Please share with relevant officers and staff.

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New records management toolkit to be launched

From Monday, 26 January, the Met's records management policy for storing and disposing documents, records and files will change. We'll be publishing details of the new toolkit next week Monday and all officers and staff should use it to review their team and office's operational or administrative records and files.

Please share with all officers and staff.

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Met Detention new command

Met Detention is a new command responsible for providing custody services across London. Launching on Monday, 26 January, it will make sure the maximum numbers of cells are available for officers, bringing additional resources to manage the safer handling of detainees.

Please share with relevant officers and staff

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Other news

Weekly Update

The Weekly Update is aimed at all staff and pulls together news from across the Met including any updates on change.

Please print and display in key staff areas and include the messages in your own local communications to staff, i.e. briefings, emails, newsletters etc.

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New ANPR training course available on NCALT

A course about the operation of the Cleartone equipment installed into the ANPR fleet is available to complete. Made up of four modules, it should take no more than 60 minutes, and will allow operators to maximise operational use of in-car equipment. The course can be found in NCALT by using the A-Z; and clicking on the 'M'. It's called 'MPS ANPR Training Course'

Please share with all officers that drive or operate ANPR equipped vehicles, whether uniformed or plain clothes.

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Introduction to cyber security course

Officers or staff interested in learning more about cyber security are encouraged to consider the free public course - introduction to cyber security course. It is available to join now and begins on Monday, 26 January with a further course taking place on Monday, 20 April.

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Key dates

- 30 January - Passing out parade (Peel Centre)
- 4 February - Commissioner's all staff briefing
- 6 February - Commissioner's conference call
- 5 February - Senior Leadership Event (ESB)
- 10 February - Commissioner's Excellence in Total Policing Awards
- 17 February - Commissioner's intranet forum
- 20 February - Commissioner's conference call
- 5 March - Senior Leadership Event (ESB)
- 6 March - Commissioner's conference call
- 9 March - Commissioner's staff briefing
- 13 March - Passing out parade (Peel Centre)
- 17 March - Commissioner's intranet forum
- 20 March - Commissioner's conference call
- 30 March - Pre election period (Purdah)
- 31 March - Extended Leadership Event
- 1 April - Extended Leadership Event

7 April - Extended Leadership Event
17 April - Passing out parade (Peel Centre)

[Link to previous editions of The Brief](#)
[Link to previous Weekly Updates](#)

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