

# National Retention Assessment Criteria Template

For advice on completing this form, see APP on information management

Record	<input type="text"/>	Date of review	<input type="text"/>
Review type (triggered or scheduled)	<input type="text"/>	If review was triggered explain how/why	<input type="text"/>

## Retention criteria

Factors – risk or harm

Yes/No

If 'Yes' provide an explanation of how/why

1 Is there evidence of a capacity to inflict serious harm, eg, threats, violence towards partner, hate-based behaviour, predatory behaviour?

Yes  
 No

2 Are there any concerns in relation to children or vulnerable adults?

Yes  
 No

3 Did the behaviour involve a breach of trust?

Yes  
 No

4 Is there evidence of established links or associations which might increase the risk of harm, eg, gang membership, contact with known paedophiles or other established criminal groups?

Yes  
 No

5 Is there evidence of substance misuse?

Yes  
 No

6 Are there concerns about the individual's mental state, eg, symptoms of mental illness, obsessive or compulsive behaviour, morbid jealousy, paranoia, lack of self-control?

Yes  
 No

7 Any other reasons?

Yes  
 No

Is the information under review proportionate and still necessary for a policing purpose?

Yes  No

Is the information under review adequate and up to date?

Yes  No

Outcome of review

Completed by

Authorised by